



**Position: Program Medical Support Staff**

**Location: Miami, FL**

**Job Category: Part-Time (Grant Funded)**

**Program Name: Break The Cycle Summer Program**

**Program Dates: Monday, June 27 - Friday, August 5, 2022**

**Contract Amount: \$925/week (paid bi-weekly)**

**ABOUT BREAKING THE CYCLE:**

Because many of its causes are intimately tied with the youth, Break The Cycle, with the assistance of vital community partners, sought out to help mold the future of Miami-Dade County by pioneering a summer program, Break The Cycle: Improving Lives Building Futures, which is centered around a holistic view and approach to the introduction of the sport of cycling to at-risk youth, while providing a framework for vital life skills and mindfulness techniques, with the goal of “breaking” the catastrophic cycles of gun violence, low graduation rates, high unemployment, and teen pregnancy in the Black community.

**Position Summary:**

We are looking for enthusiastic and attentive camp medical support staff to provide medical care to our campers. They also have a variety of other duties such as maintaining a clean environment to provide care, assisting program staff, reviewing and maintaining medical logs, keeping track of campers after visits, and observing campers to ensure optimum health and safety levels.

## **RESPONSIBILITIES:**

The specific duties and responsibilities of this position include, but are not limited to the following areas:

### **Camp Medical Staff Responsibilities:**

- *Health and Safety*
  - Provides immediate medical evaluation of campers' first aid needs.
  - Provides first aid care appropriate to the immediate camper or staff needs or refers care to parents. If necessary, refer the situation to emergency medical services.
  - Administers medications as prescribed by a physician and approved by the parent, when accompanied by a completed Medical Authorization Form(s).
  - Establishes and maintains confidentiality of all camper, staff, and school health issues.
  - Communicate proactively with camp leadership on campers' safety concerns
- *Systems and Operations*
  - Initiates communication with campers, staff, and parents as it relates to health issues, COVID-related symptoms, and camper injury.
  - Provides referral to parents and doctors for required medical information/care.
  - Maintains appropriate daily camper logs, passes, records, attendance, and accident reports.
  - Maintains the orderly operation of the clinic area.
  - Preserve the quality of supplies and materials. Report to Site Supervisor when supplies are needed or missing.
- *On-going Programmatic Staff Responsibilities*
  - Memorize all emergency procedures and support the enforcement of camp rules
  - Maintain a high level of professionalism with parents, facility personnel, staff, and program partners at all times.
  - Attend camp field trips, activities, and events to provide medical supervision
  - Attend onboarding training, morning update meetings, and program orientation
- Performs other duties as assigned.

### **Camp Medical Staff Requirements:**

- Associate (Preferred); Nursing: 1 year (Preferred),
- Registered Nurse (RN) or Licensed Practical Nurse (LPN) degree (or nursing student)
- Must be available for entire 6 weeks of summer camp
- Flexible-- able to adapt to different environments
- Confidence in nursing skills
- Responsible, hard-working
- Good bedside manner, friendly and personable
- Strong assessment abilities
- Prior experience with children (does not have to be in a medical capacity)
- Enjoy an active lifestyle
- Team player

- ER and/or pediatric unit experience preferred, but not required
- New nursing graduates and nurses with families are welcome

**Time Commitment:**

- June 2022 - August 2022
- Days: Monday - Friday; End of Program Event on Saturday, August 6, 2022
- Time: 7:30 am - 5:00 pm